

(Informal Joint) Cabinet



Forest Heath
District Council

Title:	Agenda
Date:	Tuesday 14 November 2017
Time:	6.00 pm Open Forum At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members in Part 1 of the agenda. Members wishing to speak during this session should if possible, give notice in advance. Who speaks for and for how long will be at the complete discretion of the person presiding.
	6.00 pm <i>(or at the conclusion of the Open Forum, whichever is the later)</i> Members of the public who live or work in the District (or St Edmundsbury Borough) are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.
	6.15 pm The formal meeting of the Cabinet will commence at 6.15 pm or immediately following the conclusion of the informal discussions, whichever is the later, in the Council Chamber.
Venue:	Council Chamber District Offices College Heath Road Mildenhall

Membership:	<p style="text-align: center;">Leader James Waters</p> <p style="text-align: center;">Deputy Leader Robin Millar</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Councillor</u></th> <th style="text-align: left;"><u>Portfolio</u></th> </tr> </thead> <tbody> <tr> <td>David Bowman</td> <td>Operations</td> </tr> <tr> <td>Stephen Edwards</td> <td>Resources and Performance</td> </tr> <tr> <td>Andy Drummond</td> <td>Leisure and Culture</td> </tr> <tr> <td>Robin Millar</td> <td>Families and Communities</td> </tr> <tr> <td>Lance Stanbury</td> <td>Planning and Growth</td> </tr> </tbody> </table>	<u>Councillor</u>	<u>Portfolio</u>	David Bowman	Operations	Stephen Edwards	Resources and Performance	Andy Drummond	Leisure and Culture	Robin Millar	Families and Communities	Lance Stanbury	Planning and Growth
<u>Councillor</u>	<u>Portfolio</u>												
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Robin Millar	Families and Communities												
Lance Stanbury	Planning and Growth												
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Quorum:	Three Members												
Committee administrator:	<p>Sharon Turner Democratic Services Officer (Cabinet) Tel: 01638 719237 Email: sharon.turner@westsuffolk.gov.uk</p>												

Public Information



Forest Heath

District Council

Venue:	District Offices College Heath Road Mildenhall Suffolk, IP28 7EY	Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The District Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

All Members of St Edmundsbury Borough Council's Cabinet will be in attendance to enable informal discussions on the report listed in Items 4. and 5. below to take place between the two authorities:

Councillor

John Griffiths

Sara Mildmay-White

Robert Everitt

Ian Houlder

Alaric Pugh

Jo Rayner

Peter Stevens

Portfolio

Leader

Deputy Leader/Housing

Families and Communities

Resources and Performance

Planning and Growth

Leisure and Culture

Operations

QUORUM: Three Members

On the conclusion of the informal joint discussions, the Cabinet will hold its formal meeting in the Council Chamber, as follows:

1. Apologies for Absence

Part 1 - Public

2. Open Forum

(This item will be undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the non-Cabinet members)

3. Public Participation

(This item will be undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the members of the public)

(Following the informal discussions held with St Edmundsbury Borough Council's (SEBC) Cabinet on Items 4. and 5. below, Members are asked to refrain from partaking in any further discussion. Separate formal meetings of both SEBC and Forest Heath District Councils' Cabinets will then commence with Members being requested to formally resolve Items 4. and 5. below)

NON KEY DECISIONS

- 4. Recommendations of the SEBC/FHDC Overview and Scrutiny Committees - 8 and 9 November 2017: Development of a West Suffolk Growth Investment Strategy** **1 - 4**

Report No: **CAB/FH/17/055**

Portfolio Holders: Lance Stanbury (FHDC) and Alaric Pugh (SEBC)
Chairmen of Committees: Simon Cole (FHDC) and Diane Hind (SEBC)
Lead Officer: Julie Baird

(For reference purposes, St Edmundsbury Borough Council's Report Number is CAB/FH/17/058)

- 5. Technical Advice Note: Space Standards for Residential Development** **5 - 16**

Report No: **CAB/FH/17/056**

Portfolio Holders: Lance Stanbury and Sara Mildmay-White (West Suffolk Lead for Housing)
Lead Officers: Simon Phelan and Marie Smith

(For reference purposes, St Edmundsbury Borough Council's Report Number is CAB/SE/17/059)